

eCertification Authentication Instructions



The eCertification system archives a copy of the original certified document issued by the court clerk. An eCertified document contains an identifier that is used to view the online archived certification document. The online archived version may then be compared to the received document to verify its authenticity.

The recommended steps for authenticating a document are:

1. Visit <https://ecert.gscca.org>.
2. Locate the Authentication ID available on the first page and at the top of each page of the document. It will have a format matching XXXXX-XXXXX-XXXX.
3. Type the Authentication ID in the box labeled “Lookup a Certified Document” and click the lookup button.
4. If the web page reports that the document code is invalid or the document is not found, verify that the code was entered correctly. If entered correctly, then the document is not a valid certified document.
5. If the document is valid, you will arrive at the certified document landing page containing important information about the document.
6. Click the document link to view the archived certified document.
7. Use the online archived version as your reference to compare your document to the authentic archived certified document. The archive version may also be relied upon as being authentic.

Most certified documents also contain a QR Code similar to this  and a link. Steps 1-4 can be skipped by scanning the QR Code with your phone or by clicking the link if you received the document electronically. **It is essential to verify the landing page URL address starts with ecert.gscca.org**, paying special attention to the number of C’s (3) in GSCCCA.



GEORGIA SUPERIOR COURT CLERKS' COOPERATIVE AUTHORITY

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